**中山大学科研博士后应聘申请表**

**Postdoctoral Application Form, SYSU**

1. **申请信息** Application Information

|  |  |  |  |
| --- | --- | --- | --- |
| **应聘院系（科研机构）** School / Department/ Institute |  | | |
| **流动站（一级学科）**  Academic Field to Apply |  | **专业（二级学科）**  Major |  |
| **研究计划题目**  Research Project Title |  | **合作导师**  Cooperation tutor |  |

**2、申请人基本情况** Personal Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **姓名**  Applicant Name |  | **性别**  Gender |  | **国别（地区）**  Nationality |  |
| **出生日期**  Date of Birth |  | **出生地**  Place of Birth |  | **证件号码**  ID Number |  |
| **目前单位**  Current Employer | |  | | **现聘职位**  Current Academic Title |  |
| **博士学位证书签发时间**Doctor Degree Certificate Issuance Time | |  | | **博士期间指导老师**Doctoral Tutor |  |
| **联系电话**  Mobile No. | |  | | **邮箱**  Email |  |

**3、申请人学习经历（学习经历与工作经历填写，合并后需完整且连续）**

Educational Background (Bachelor degree and above, overseas study included)

|  |  |  |  |
| --- | --- | --- | --- |
| **起止时间**  Time(from/to) | **所在单位**  Schools/Institutions Attended | **所获学位**  Degree Obtained | **时间**  Time |
|  |  |  |  |
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**4、申请人工作经历（学习经历与工作经历填写，合并后需完整且连续）**

Work Experience

|  |  |  |
| --- | --- | --- |
| **起止时间**  Time(from/to) | **所在单位**  Schools/ Institutions of Employment | **工作职位**  Job Title |
|  |  |  |
|  |  |  |

**5、申请人近5年代表性学术成果（总数不超过5项）**

Representative academic achievements for Applicant in recent 5 years（The total number of not more than 5）

**a.发表论文（著作）情况 Representative Publications**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **序号** | **按全部作者排序（注明学生、通讯作者、共同第一作者、共同通讯作者）、论文题目、刊物名称、出版日期、卷号、期号、起止页码列出**  **List of Author(s) (please indicate whether the publication is co-authored with your supervised students, whether you are the correspondence-author, or whether authors share equal authorship), Article Title, Journal Title , Year of Publication, Volume #, Issue #, Pages** | | | **刊物类别**  **Journal Category** | | **收录、引用或转载**  **情况**  **No. of Citations** |
| **理工医科：中科院分区或汤姆森分区；**  **文科：一A或一B、重要核心期刊** | |
| **1** |  | | |  | |  |
| **2** |  | | |  | |  |
| **3** |  | | |  | |  |
| **序号** | **著作/教材名称**  **Published Book(s) Title** | **全部作者排序**  **List of Author(s)** | **出版单位**  **Published by** | **出版**  **时间**  **Year of Publication** | **著作**  **总字数**  **Total Word Count** | **本人撰写字数**  **Percentage of Personal Contribution** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |

**b. 承担科研项目情况（不含校内项目）Research Grants (university-level grants not included)**

|  |  |  |  |
| --- | --- | --- | --- |
| **序号** | **按项目来源及类型、项目名称、项目批准号、项目全部参加人员（注明主持人）、起止时间（注明计划完成时间、实际完成时间）、本人承担部分列出**  **Source of Funding, Title of the Grant/Project(No.),List of Project Members (project director should be indicated clearly ), Beginning & Ending Dates(planned ending date and actual ending date should be indicated), Portions Responsible.** | **经费**  **总数**  **Grant**  **(RMB)** | **到帐**  **经费**  **Amount**  **Received (RMB)** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

**c. 获得已授权发明专利情况Authorized Patents**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **序号** | **专利名称**  **Patent Title** | **专利号**  **Patent #** | **专利类型**  **Patent Type** | **所有专利申请人排序**  **List of Applicant(s)** | **授权时间**  **Patent Date** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |

**d、获奖情况（任现职近五年内）(**Awards (most recent 5 years; if current position is shorter than 5 years, please list the awards since the position started.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **奖项名称**  **Name of the Award** | **获奖成果名称**  **Title of Awarded Achievement** | **奖项等级**  **Grade of**  **the Award** | **授奖部门**  **Awarded by** | **获奖时间**  **Date** | **奖项级别**  **Level** | **本人排名**  **Rank** |
|  |  |  |  |  |  |  |
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**e、其他与申请本职位有关的情况(Other Information(in relation to this application)**

|  |
| --- |
| **（如社会服务情况、其他奖励等，可另附页）**  **(Social and community services, administrative and school services, other awards ,etc。Please attach separate sheet, if necessary))** |

**6 推荐/咨询人** References

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **姓名**  Name | **学衔**  Academic Title | **通讯地址**  Mailing Address | **电话号码**  Phone No. | **电子邮件**  Email |
|  |  |  |  |  |
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学校可能向以上人士咨询申请者的情况，请先行知会上述人士。

The committee may contact the above referees. Please inform them in advance.

**7．申请人签字** Signature

|  |
| --- |
| **本人已认真审阅此申请表所填内容，并保证所填内容真实可靠，且无涉密内容。对因虚报、伪造等行为引起的后果及法律责任均由本人承担。**  I have carefully reviewed the contents of this application form, and to ensure that the content is true and reliable, and no secret content. Due to false, forgery and other acts of the consequences and legal responsibilities borne by my own.  **申请人**Applicant **申请日期** Date(Y/M/D) **年 月 日** |

**8. 面试考核情况**

|  |  |  |  |
| --- | --- | --- | --- |
| 面试内容 | 专家评分统计 | 面试内容 | 专家评分统计 |
| 1、思想与道德素质 | 分 | 5、组织、合作能力 | 分 |
| 2、思维与表达能力 | 分 | 6、拟进行研究工作的创新性 | 分 |
| 3、基础知识与专业知识 | 分 | 7、拟开展的工作与流动站的研究方向是否一致 | 分 |
| 4、已往研究工作的水平 | 分 | 8、仪表、举止、基本素养 | 分 |
| 专家组自由提问：  1、  2、 | 分 | 总 分 | 分 |
| 面试专家组评价：  组长： 成员：    （需5-7名专家）  附属医院（签字） （盖章） | | | |

**专家打分参照标准表**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 面试内容 | 打分标准 | | | | |
| 不合格 | 合格 | 良 | 优 | 特优 |
| 1、思想与道德素质 | 5 | 6 | 7 | 9 | 10分 |
| 2、思维与表达能力 | 5 | 6 | 7 | 9 | 10分 |
| 3、基础知识与专业知识 | 8 | 12 | 15 | 18 | 20分 |
| 4、已往研究工作的水平 | 5 | 6 | 7 | 9 | 10分 |
| 5、组织、合作能力 | 5 | 6 | 7 | 9 | 10分 |
| 6、拟进行研究工作的创新性 | 5 | 6 | 7 | 9 | 10分 |
| 7、拟开展的工作与流动站的研究方向是否一致 | 5 | 6 | 7 | 9 | 10分 |
| 8、仪表、举止、基本素养 | 5 | 6 | 7 | 9 | 10分 |
| 专家组自由提问（满分10分） | 5 | 6 | 7 | 9 | 10分 |
| 合 计 |  | 60 |  |  | 100分 |

**9.申请学校津贴类别** School Allowance（附属医院无需填写此项，无需打印）

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **申请学校津贴类别**  School Allowance | | □一等 First Class □二等 Second Class | | |
| **工作地点**  Work Place | | 1.□广州校区 Guangzhou  2.□珠海校区 Zhuhai  3.□深圳校区 Shenzhen | **工作地点为珠海/深圳校区人员填写**  If work in Zhuhai or Shenzhen | 1.□全职 Full Time  2.□阶段性固定（连续半年以上）  Stage fixed (for more than six months)  年 月至 年 月 |
| **合作导师意见** | | □同意申请 □不同意申请  签名：  年 月 日 | | |
| **院系工作小组意见** | | 学院于 年 月 日对该申请人进行考核，认为其符合进站条件，同意给予**□一等 □二等** 学校津贴。  **工作小组签名**：    **学院（签字） （盖章）** 年 月 日 | | |
| **备注** | 1.请在相应方框内打“√”。  2.根据中大人事〔2015〕37号文，全职或阶段性固定在珠海/深圳校区工作人员可享受珠海/深圳校区工作补贴，请合作导师及学院如实确认博士后人员工作地点。 | | | |

**填 表 说 明（无需打印）**

**Notes(excluding this page)**

1. **申请中山大学博士后岗位者，填写本表，表格内如无内容填写时要写“无”。填妥后请用A4纸双面打印。Applicants for the Professional Research Series Positions should fill in this form. Please fill in NONE when there is not any appropriate information to be filled in. Please print the form in A4 paper on both sides.**
2. **若填写内容较多，可插入行、调整字体大小、表格内部宽度，但不得改变页面内容格式和表格其他结构。若加附页，请严格依照本表格式与大小，页码标为附X-1、附X-2等（如第四项研究工作，增加附页，页码标为附四-1、附四-2等）。Please adjust the font size and width of the table or add columns to the table when the space is not enough. However, the content and format of each page should not be changed. The format of attachments should be in accordance with the relevant part of the main form and should be labeled as ATTACHMENT-X-1 (for example, if there is attachment in the Fourth part: Research, the attachment should be labeled as ATTACHMENT-IV-1, ATTACHMENT-IV-2, etc.)**
3. **申请学科：填至二级学科；从事专业：填写专业名称；通讯地址：填写可以通过邮政方式接收信件的实际地址，建议填写家庭地址。In the first part of the form: *Discipline to Apply* should specify the sub-disciplines; *Field of Expertise* should specify the name of subject; *Mailing* *Address* is supposed to be your home address.**
4. **第4项学习简历：请从大学开始，按自然时间顺序填写，分大学本科、硕士、博士等阶段；*Educational Background:* bachelor degree and above should be stated in chronological order.**
5. **第5项工作经历按不同工作单位/机构任不同职务经历的顺序填写；博士后阶段按工作经历填写。*Employment History:* all employers worked for and positions held should be stated in chronological order. Postdoctoral experience should be stated in this part.（经历需完整且连续）**
6. **第7项研究工作*Research***

**（1）代表性论著请按相应要求填写，作者中有本人指导的学生时，请在学生名字处注明；刊物类别，文科学校标准根据学校社科处颁布的《重要期刊目录》按一类、二类、三类填写，理工医科按SCI/EI/ISTP填写。*Representative* *Publications*: Please fill in the table according to the requirements. Please indicate the student you supervised if he/she is one of the authors. *Journal Category:* Applicants from humanities & social sciences should indicate LevelⅠ, Ⅱor Ⅲ according to the standard of *Important Directory of Periodicals* issued by the Office of Social Sciences and Humanities; applicants from science and engineering, medical science should indicate SCI/EI/ISTP.**

**（2）承担科研项目：按项目来源、项目名称、项目批准号、项目全部参加人员（注明主持人）、起止时间、本人承担部分列出。*Research Grants:* university-level grants are not included; please list the following information: Source of Funding, Title of the Grant/Project(No.),List of Project Members(project director should be indicated clearly ), Beginning & Ending Dates, Portions Responsible.**

1. **业绩成果均为任现职近三年内所取得。任现职超过三年，则填写近三年内的成果；任现职未超过三年，则填写任现职以来的成果。Achievements should be those gained over the past three years and in the current position. If current position is held longer than three years, only include achievements gained in the recent three years. If current position is held shorter than three years, please include achievements gained since the starting date of the position.**
2. **表格填写完毕，请申请人用钢笔或签字笔在确认处签字并注明日期。 Upon completing the form, please sign your name and the date with a fountain pen or gel pen.**
3. **请将填妥的表格，连同学历、各类证明材料的复印件，寄/送到所应聘的院系。Please mail the form, CV and credentials to the school/ department that you apply to.**
4. **申请者所提供的资料将用作招聘或其它与聘用有关事宜，供大学有关部门、委员会或其它处理招聘或聘用事宜的人士查阅。招聘或聘用程序完成后，未获录用的申请者资料如已无需保留，将全部销毁。申请表格及重要材料请申请者留副本。Materials offered by the applicants are only used for the interview and appointment. They are checked by relevant departments, committees and persons in charge of the appointment process. When the process is closed, the materials of unsuccessful applicants will be destroyed when it is no longer necessary to keep them. The applicant is advised to keep a copy of the form and important application materials.**